

EXECUTIVE SUMMARY

Recommendation for Additional Spending Authority 18-029R – HVAC-R and Cooling Tower Equipment

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve additional spending authority for Invitation to Bid (ITB) 18-029R – HVAC-R and Cooling Tower Equipment. ITB 18-029R was approved by the School Board on June 13, 2017, as part of Agenda Item EE-19 for a term of three (3) years from July 1, 2017 through June 30, 2020, with an authorized spending authority of \$8,000,000.

The additional spending authority being requested is \$366,000. The new spending authority will be \$8,366,000.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

This ITB is utilized by Physical Plant Operations (PPO) to replace major pieces of HVAC equipment across the District when repair of such equipment is no longer economically feasible or possible. Items included in this Bid are air and water-cooled chillers, cooling towers, packaged and direct-expansion systems, heat pumps, and other major HVAC components.

Procurement Method

Responsible: PWS

ITB 18-029R was approved on June 13, 2017, with an initial three (3) years from July 1, 2017 through June 30, 2020, with an option for two (2) additional one (1) year renewal periods. The recommended vendors include AccuAir, Inc., Allied Controls, Inc., B&D Industrial, LLC, d/b/a B&D Technologies & Bearings & Drives Inc., Carrier Corporation, Daikin Applied Americas, Inc., Design Controls, Inc., d/b/a DCI Systems Group Inc., Integrated Cooling Solutions, LLC, Jascko Corp., Johnson Controls, Inc., and The Ware Group LLC, d/b/a Johnstone Supply.

Procurement & Warehousing Services (PWS) released ITB FY21-041 – HVAC-R Equipment, Parts, and Supplies, under the Cone of Silence, which will replace ITB 18-029R and 19-061R - HVAC-R Parts & Supplies.

Financial Impact

Responsible: PWS and PPO

The District is requesting an additional \$366,000 to cover the remaining months of the term, as demonstrated in the breakdown below:

Average monthly expenditure		\$232,384
Number of months left in current contract	x	3
Forecasted spending	=	\$697,152
(-) Unused authorized spending		\$331,327
Additional spending authority for current term		\$365,825
Recommended additional spending authority (rounded)		\$366,000

This request for additional spending authority is due to increases in purchases due to the aging of the District machines.

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Financial Impact Table:

Action	Date	Term (years)	Amount
Original spending authority request	6/13/2017	3	\$8,000,000
Additional spending authority	4/21/2020		\$ 366,000
New Total Contract Amount		3	\$8,366,000

PWS is responsible for the management of the District’s contract spending authority. This action is performed through the unique Bid ID issued per solicitation, which only has a new number assigned when a new solicitation is awarded. In a renewal, the original Bid ID assigned to the contract does not change, therefore spending authority analysis is performed in its totality.

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.